

August Meeting Minutes  
**August Agenda Regular Monthly Meeting and Public Hearing Minutes**  
**of the Victor Urban Renewal Agency Board of Commissioners**  
**August 14th, 2018**  
**9:30 a.m.**  
**Victor City Hall – Conference Room**

*Anyone requiring special access consideration must notify the VURA 2 days in advance of the meeting.*

**I. Opening –**

- a. Call to Order - Tom Clark, Co-Chair
- b. Determination of a quorum - Time - 9:32 a.m.  
Commissioners Present: Tom Clark, Barb Dery, Jason Borbet, Leandra Brush  
By Phone :  
Others Present: Erin Gaffney
- c. Announcements - Erin Gaffney, Administrator
  - 1. Erin informed the board that 2 Commissioner Terms expire in September, those of Leandra Brush and Lance Pitman. Leandra has opted to stay on for another 3 year term and City Council will be officially appointing her in their September meeting. Lance has decided not to return and the City has placed and ad to try and replace his seat
  - 2. Tom informed the board that he would like to organize a meeting with the City, City Council, P&Z, to collaborate and work together on future projects.

**II. Action Items -**

- a. Public Hearing and Approval of Fiscal Year '18-'19 Budget - Tom Clark , Co-Chair

Tom opened the Public Hearing and read the formal script, no public persons were in attendance.

While the budget was approved Tom is wondering if we need to amend the budget now that VURA No longer has any funds committed to the Hotel Project. Erin is looking into this.

- b. Approval of FY'19 Budget Resolution - Tom Clark, Co-Chair

A motion was made to approve the FY '19 Budget Resolution

Moved: Jason                      Second: Leandra                      Passed: Unanimously

- c. Approval of Minutes of Previous Meeting – Tom Clark, Co-Chair

A motion was made to approve the July 10th meeting minutes as presented.

Moved: Jason

Second: Leandra

Passed: Unanimously

d. Approval of Monthly Claims – Erin Gaffney, Admin/Treasurer

A motion was made to approve the monthly claims as presented.

Moved: Jason

Second: Leandra

Passed: Unanimously

### III. Work Session –

a. Review of Monthly Financial Reports – Erin Gaffney, Administrator

b. Hotel Updates - Tom Clark, Co-Chair

Tom informed the board that the Cobblestone Hotel investors would like to retain ownership of the hotel parking lot, therefore VURA is not committing any funds to that part of the project. In kind, VURA is also no longer committing any funds to burying the power lines on the hotel project. Once again amending the FY'19 budget was mentioned and will be addressed at the Sept. regular monthly meeting.

c. Discuss Projects and order of importance regarding projects VURA would partner on with the City - Tom Clark, Co-Chair

The board reviewed the list of potential long term projects the City would like VURA to consider for completion under the Local Option Tax Improvements. The board discussed every project briefly and decided to each bring their top priorities to the next meeting for further discussion and to narrow priorities.

d. Crystal and Center projects, financial options - Tom Clark, Co-Chair

Mention of trying to capture revenue from this developing area came about. While no final decisions were made it seems as though capturing potential to the North of Victor might be a better future endeavor.

e. Administrator Updates - Erin Gaffney

1. Erin informed the board that there would be a Grand Opening for the Hotel on August 20th, all were invited to attend.

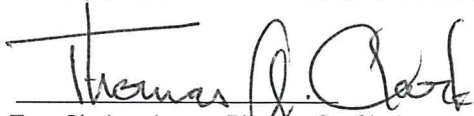
### IV. Adjourn VURA Meeting (11:00 a.m.)

A motion was made to adjourn the meeting.

Moved: Jason

Second: Leandra

Passed: Unanimously



Tom Clark or Lance Pitman, Co-Chair



Erin Gaffney, Administrator

The next VURA Board Meeting will be held September 11th, 2018 at 9:30AM at City Hall.

*AGENDA – posted  
August 7th, 2018*