



EXCAVATION PERMIT

CRITERIA FOR COMPLETION AND IMPORTANT INFORMATION

General Provisions

1. Excavation permits are for **digging** only.
2. No work shall be started until an authorized representative of the department has given notice to the permittee to proceed.
3. Any replacement of, addition to, or change in the facility granted by this conditional permit shall require a new conditional permit prior to such work.
4. Adequate drawings or sketches shall be included showing the existing and/or proposed location of the facility with respects to the property on which it is located, adjacent properties and existing rights.
5. The permittee shall maintain at its sole expense the structure or subject for which this conditional permit is granted.
6. If trench or pavement settlement should occur within two years from the date of installation, repairs shall be made by the permittee as directed by the City Engineer at the permittees sole cost. If the permittee fails to make necessary repairs the City may make the repairs and bill the permittee. No new permits shall be issued to the permittee until such claims are settled.
7. During the progress of the work, barricades, lights and other traffic control devices shall be erected and maintained as may be necessary or as may be directed for the protection of the traveling public. Said barricades, lights and other traffic control devices shall conform to the current issue of the manual on Uniform Traffic Control Devices for streets and highways. Parked equipment and stored materials shall be as far away from the travel way as feasible. Items left overnight within 30 feet of travel way shall be marked and or protected.
8. In accepting this permit, the permittee, its successors and assigns, agrees to hold the City of Victor harmless from any and all liability on account of the erection, installation, construction, maintenance or operation of the facilities located under this permit.
9. No excavation shall be made or obstacle placed within the right of way of any roadway or walkway in such a manner as to interfere with travel over said right of highway or walkway.

10. Any disturbance of the traveled surface of the road and/or traffic control devices, or walkway, shall be restored to the satisfaction of the City Engineer.
11. If the work done under this conditional permit interferes in any way with the drainage of any roadway, the permittee shall at his own expense make such provision as the City Engineer may direct to take care of the drainage interference.
12. On completion of the work, all rubbish and debris shall be immediately removed, and roadway, roadside, or walkway shall be left neat and presentable to the satisfaction of the City Engineer.
13. All work shall be done to conform with the current government and industrial standards under the supervision and to the satisfaction of the City Engineer and the entire expense of the supervision shall be borne by the permittee.
14. The City reserves the right to order the change of the location or the removal of any structure or facility authorized by this conditional permit, the change, relocation or removal to be made at the sole expense of the permittee or its successor and assigns, unless such structure or facility had been located as specifically approved by this permit.
15. The conditional permit is not an exclusive one and shall not prohibit the City from granting other permits of rights of like or other nature to the public or private utilities or persons, or shall it prevent the city from using any of its roads, streets or public places to affect its right to the full supervision and control over all or any part of them, none of which is hereby surrendered.
16. The City may revoke, amend, amplified, or terminate this conditional permit if permittee fails to comply with any or all of its provisions, requirements, or regulations, or through willful or unreasonable neglect fails to heed or comply with notices given, or if a utility, the utility granted is not installed or operated and maintained in conformity with this conditional permit.
17. A \$1,000 deposit is required; \$900 of the deposit is refundable after the project is complete and the site has been inspected by the Public Works Department.

**YOU MUST CALL THE IDAHO DIGLINE
BEFORE YOU BEGIN EXCAVATION**

“CALL BEFORE YOU DIG”:

Before you dig you must call the following locator service telephone number: (208) 787-2940 or DIGLINE #1682, 1 (800) 342-1585. If no one can be reached, applicant must still comply with the notice requirements of Idaho Code section 55-2203(1)(B) and other applicable provisions of the law.



City of Victor EXCAVATION PERMIT APPLICATION

Permit #: _____

Date: _____

Property Owner Information:

Property Owner's Name: _____

Phone: _____

Property Owner's Mailing Address: _____

If permit applicant is other than the owner, verification that you are the owner's authorized representative must be confirmed by submitting an [authorization letter](#).

Representative's Name: _____ Phone: _____

Representative's E-mail Address: _____

Excavation Information:

Excavator's Name: _____

Phone: _____

Contact Person: _____

Excavation Date: _____

Address / location and description of excavation: _____

Attachments:

(1 paper copy and 1 digital copy of each are required)

- Warranty Deed
- Site Plan indicating
 - Location of proposed work, with dimensions noted
 - Property lines
 - Underground utilities (water, sewer, irrigation, phone, internet cable)
- Signature certifying Criteria for Completion and Important Information have been read
- Authorization Letter (if applicable)

Certification Signature:

By signing this application I agree that I have read it in its entirety, including all of [Idaho Code sections 55-2201 through 55-2210](#), that I understand what I have read and I agree to be bound by the law and all of the terms and conditions of this application at the time the conditional permit is granted.

If 55-2201 through 55-2210 do not apply, please explain: _____

Applicant Signature: _____

Date: _____

IMPORTANT NOTICE: [Idaho Code 55-2201 through 55-2210](#) contains notice provisions which must be complied with by applicant in order to prevent damage to the underground facilities. **Applicant is solely responsible to see that he and his excavator comply with such notice provisions and other requirements under that law.** This permit shall not be valid for excavation until or unless these notice provisions have been fully complied with. The City is not responsible at any time to explain to applicant or to determine if applicant has timely or fully complied with such notice provisions or any provisions of that law. The City assumes no liability arising out of the applicant's failure to comply with any of the provisions of the law and applicant agrees to so indemnify the City against any and all resulting damages and claims.

Application Fee:

Excavation Permit Fee - \$1,000 deposit, with \$900 refundable after project is complete and has been inspected by the Public Works department

Fee Paid by: _____ **Date:** _____

Amount of deposit refunded: _____ **Date:** _____

For Office Use Only

Public Works Signature: _____ **Date:** _____

Planning Department Signature: _____ **Date:** _____

Conditions: _____

Issuance of permit:

Subject to all terms and conditions, and provisions shown on this form or attachments. A permit is hereby granted to the above named applicant to perform the work described.

Date: _____ **Title:** _____

Staff Signature: _____

Application Materials Checklist:

Application Materials	Digital Copy Yes/No	Date Requested	Date Received	Paper Copy Yes/No	Date Requested	Date Received
1. Warranty Deed						
2. Applicant's Signature/Certification						
3. Site Plan						
4. Authorization Letter (if applicable)						