



Vacation Permit

Permit Number _____ Date _____

Project Name _____

Legal Description _____

- Attach a copy of the warranty deed with the legal description

Street Address of Subject Property _____

Current Zoning and Use of Property _____

Applicants Name _____

Applicant is other than the owner.

- If applicant is other than the owner a notarized statement authorizing applicant for the owner must accompany this application.

Owner of Property _____

Mailing address _____

Phone _____ Cell _____ Fax _____

Property Owners Consent:

By signature hereon, the property owner acknowledges the City officials and/or employees may, in the performance of their functions, enter upon the property to inspect, post legal notices, and/or other standard activities in the course of processing this application, pursuant to Idaho Code §67-6507

Property Owners Signature _____ Date _____

Please attach the following information:

- Proof of interest in the subject property. (Warranty Deed)
- Description of existing use.
- A plan, to scale, of the proposed site for the intended use showing the location of existing buildings, parking and loading areas, traffic access and traffic circulation, open spaces, easements, existing and proposed grade, energy efficient considerations, landscaping, exterior lighting plan, refuse and service areas, utilities, signs, property lines, north arrow and rendering of building exteriors where applicable.

- One 11" x 17" copy of any larger plans and /or maps.
- A narrative statement evaluating effects on the public infrastructure, the effect of such elements as noise, glare, odor, fumes, and vibration on adjoining property.
- A narrative statement identifying surrounding land uses and discussing the general compatibility of the effects of the vacation to adjacent and other properties in the district.
- A narrative discussion of the relationship of the proposed use to the Comprehensive Plan.
- A list of names and addresses of all property owners and residents within a three hundred foot radius of the exterior boundaries of the land being considered. These can be found at the Teton County Courthouse.
- Any other information as requested by the Administrator to determine if the proposed use meets the intent and requirements of the Victor Development Ordinance.
- **Provide 2 paper copies and 1 digital copy of the entire application with attachments.**

Process: See the Victor Development Ordinance.

Appeals: Any interested party may appeal in writing any final decision of the Planning and Zoning Commission and Planning and Zoning Administrator to the City Council by filing an appeal with the Victor City Clerk within ten (10) days from the date of decision. The appeal shall specifically state the decision appealed and reasons for the appeal. If no appeal is filed within a ten (10) day period, the decision shall be deemed final.

Fees:

Conditional Use permit	\$400.00
Publication Costs	\$_____
Mailing (# of addresses _____x\$1.25	\$_____

Total Due	\$_____
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Office Use Only

Reviewed With Applicant by _____ **Date** _____
Signature

Planning and Zoning Administrator _____

Comments _____

Reviewed by Maintenance _____ **Date** _____

Reviewed By P&Z Chair _____ **Date** _____

Reviewed By Fire Chief _____ **Date** _____

Permit Approved: YES ___ **NO** ___ **CONDITIONS YES** ___ **NO** ___
Conditions _____

Follow Up Inspections _____ **Date** _____