



Appeal Application

Date Appeal Submitted: _____

Date of Notice of decision: _____

Office use

Permit # _____

Iworq # _____

See [Title 10: Zoning, Article 14: Administration](#) for information regarding appeals of specific application types. To begin the appeal process, submit a complete application form, along with the required application fees, to the City. The appeal application must be filed within 14 days of the date of decision.

Applicant Information:

Name of Applicant: _____

Phone Number: _____ E-mail address: _____

Mailing Address: _____

Physical Address of Property: _____

Legal Description of Property: _____

Current Zoning of Property: _____

Total Land Area of Property: _____

Is applicant other than the property owner? **Yes** **No**

• If applicant is other than the owner, a notarized statement authorizing the applicant to act on the owner's behalf must be submitted. View a sample [here](#).

Property Owner Information:

Property Owner's Name: _____

Mailing Address: _____

Phone Number: _____ E-mail address: _____

Property Owner's Consent: By signature hereon, the property owner acknowledges that City officials and/or employees may in the performance of their functions, enter upon the property to inspect, post legal notices, and/or other standard activities in the course of processing this application, pursuant to Idaho Code §67-6507. The property owner is also hereby notified that members of the Planning and Zoning Commission and City Council are required to generally disclose the content of any ex parte discussion (outside the hearing) with any person, including the property owner or representative, regarding this application.

Property Owner's Signature _____ **Date** _____

Applicant's Signature _____ **Date** _____

Required Application Material:

- Authorization letter, if applicable.
- Copy of the original application.
- A narrative and supporting materials describing the nature of the appeal in enough detail so the application may be accurately processed.

Fees:

Appeal of a Council decision

\$1205.00

Total Fee Due:

\$ _____

