



## City of Victor 2019 Arts and Crafts Fair Alert

We hope that you will accept this invitation to join us to present your arts and crafts at the Victor Fair that will be held at Victor City Park beginning on Wednesday July 3rd-July 6th.

Check-in and booth set up is Wednesday July 3<sup>rd</sup>, starting at 9:00 am.

The free vendor breakfast in the park and parade will be held on the morning of the 4<sup>th</sup>. Tickets will NO longer be provided to the vendors.

For those of you who consistently follow the rules, we appreciate your cooperation and patience. Following are some rules and regulation for participation in our 4<sup>th</sup> of July festivities:

### Rules and Regulations

1. The hours for the fair will be 10:00 am-6:00 p.m. Wednesday through Saturday, but each vendor can decide how many hours a day they want to do business. This is on a first-come, first-served basis. You will be assigned a space number. **NOTE: SPACES WILL BE RESERVED ONLY UPON RECEIPT OF PAYMENT.** Spaces will be assigned according to the product being vended and the size of space needed. There is a concert in the park on Thursday evening; therefore, vendors cannot set up until Friday Morning. **Food Vendors will have to show their food permit for this event upon check-in. (You will need to apply with the health department at least two weeks prior to this event. You can contact Mike Dronen at 208-354-2220)**
2. As this is a family-oriented event, the City of Victor reserves the right to remove any items deemed objectionable for any reason. Please provide a description of the goods you intend to sell in the space provided on the application.
3. This event will be held rain or shine, so please prepare for your own comfort accordingly. You are responsible for bringing your own items to eat. Food vendors have the same option to vend the hours and days they choose.
4. Each participant is responsible for their own change and taxes. For your information, the tax percentage in the City of Victor is 1%. An Idaho Sales Tax Declaration (ST-124) form will be filled in at check-in and you will also receive the Local Resort Tax form that also needs to be completed.
5. **Special Note: ALL TAX MONEY DUE TO THE CITY OF VICTOR WILL BE PAID WITHIN 30 DAYS AFTER THE CRAFT FAIR IS OVER- THIS MEANS BY AUGUST 4<sup>TH</sup> 2016. Failure to do so will result in the lack of an invitation next year.**
6. Due to space limitations, you will be asked to unload and then MOVE your vehicle to the parking lot directly east of the park. The parking spaces on the side of the park are for unloading and loading only. You may park in these spaces from 6:00 p.m. to 8:00 a.m. During the fair itself, only CUSTOMER parking is allowed in order to provide easy access to your booths. Lack of patron parking WILL affect your profit so please heed this request.
7. EXHIBITORS ARE RESPONSIBLE FOR CONVEYING THEIR OWN GOODS TO AND FROM SPACES. PLEASE PLAN AHEAD FOR YOUR OWN SAFETY. If everyone is courteous and respectful of

the rights of all fellow vendors and the parking spaces available around the park, this should not be a problem. The Fair Manager reserves the right to make any violators comply with Rule #6 immediately upon request.

8. **NO VEHICLES ARE ALLOWED TO PARK ON THE GRASS SURROUNDING OF AFTER FAIR HOURS. THE ONLY VEHICLES ALLOWED ARE THOSE SETTING THE FOOD TRAILERS IN THE SPACES ASSIGNED. DAMAGE TO THE GROUNDS OR BURIED SPRINKLERS WILL BE CHARGED TO THE PERSON WHO CAUSED IT. ANY VIOLATIONS OF THESE REGULATIONS WILL CAUSE IMMEDIATE EVICTION. THIS IS NOT NEGOTIABLE.**
9. The sponsors will not be held responsible for any damages, theft, or losses which occur to the exhibitor in connection with the fair, or its installations or removal. The exhibitor shall also indemnify and hold harmless the sponsors from any or all damages incurred during the course of the entire event.
10. Available spaces are 10' x 10' or 15'x 15' (see application for fees). Those who have larger sized tables will be charged double (two spaces). There will be a separate \$35.00 deposit fee (a separate check is easier to refund of shred) for any clean up the City's Public Works staff has to do after you have left the park.
11. Electricity is limited, so please make arrangements in advanced if needed. Please note that an additional \$25.00 charge will be incurred for any vendor needing electricity. Electricity is assigned on a first come first serve basis. Please send a separate check for the electricity.
12. No Dogs or FIREWORKS of any kind are allowed in Victor City Park. Out of consideration to your fellow vendors, no fireworks are allowed to be set off near the vendor parking lot. Any incidents will be reported to the Sheriff's Office and you will be asked to vacate to premises immediately.
13. The registration fees apply and are the same whether you participate all days or only one and are non-refundable.
14. **Listed last but as important as the rest of the rules- NO ALCOHOL ALLOWED IN THE CITY PARK. ANY VENDORS CAUGHT WITH ALCOHOL WILL BE ASKED TO LEAVE THE PARK IMMEDIATELY AND NO REFUND OF ANY SORT WILL BE ISSUED. Vendors whose behavior is disruptive to the event will be asked to leave and will not be invited to return in coming years.**
15. Please view the maps so that there is no confusion as to the park layout.

Please fill out the enclosed application and make checks payable to: City of Victor and return to:

**Craft Fair Manager  
City of Victor  
P.O. Box 122  
Victor, ID 83455**

If you have any questions, please contact City Hall at (208) 787-2940



EXHIBITOR APPLICATION  
CITY OF VICTOR, 4<sup>TH</sup> OF JULY ARTS AND CRAFTS FAIR  
10:00 a.m.- 6:00 p.m. July 4-6, 2019  
Registration July 3rd

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

\_\_\_\_\_ 10x10 Homemade items \$75

\_\_\_\_\_ 10x10 Commercial \$125

\_\_\_\_\_ 15x15 Homemade items \$100

\_\_\_\_\_ 15x15 Commercial \$150

\_\_\_\_\_ Electricity \$25

\_\_\_\_\_ 10x10 Non-Profit \$50

(Check desired space and type of Business) Balance Due: \$ \_\_\_\_\_

Note: **Please send a separate security deposit fee of \$35.00-** check will be shredded unless requested to be returned. Please do NOT combine fees and NO money orders for security deposit. Thanks!

Description of goods to be sold: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please make your checks payable to: City of Victor, P.O. Box 122, Victor, ID 83455

Contact: Craft Fair Manager at (208) 787-2940 with any question. **Please note: Spaces will be assigned.**

I, the undersigned, agree to comply with all the Rules and Regulations as stated on the previous pages. (This must be signed to make application valid)

\_\_\_\_\_  
Exhibitor

\_\_\_\_\_  
Date

A packet of information will be sent with your confirmation letter.

\*Proof of Non-Profit Status required upon registering.

