

January 7, 2021

Victor, ID

Victor City Council met in special session via zoom meeting at 9:00 A.M. Upon roll call the following were found to be present:

Mayor & Council: Will Frohlich, Molly Absolon, Stacy Hulsing and Amy Ross. Emily Sustick was absent.
Staff: Olivia Goodale, Joanna Burkhart, Kim Kolner, Robert Heuseveldt, Herb Heimerl, Michelle Smith

Public Hearing & Action Items.

Victor City Hall & Public Works Facility Architect and Design Team Selection and Contract. Olivia Goodale made staff comment regarding the purpose of selecting an architect for the RFQ for a Victor City Hall & Public Works Facility Architect and Design Team and to approve a associated agreement. Olivia reviewed the recommendation for GPC Architects, the timeline with the project and the next steps after the agreement is approved. Once the agreement is approved, staff will work with the architect to hold a meeting and gather any needed information to complete the initial work as outlined in the first phase of the project. Rob made staff comment regarding the RFQ process ranking in regard to the description of the firm, personnel, relevant experience, project understanding and approach, and the project schedule and why staff is recommending the GPC architects team. Garrett Chadwick, representing GPC Architects, made public comment regarding the designs that they provide to help us get the lead certifications that we are looking for and the steps that will help us get a high-performance building. Further discussion between council was made regarding the process of the RFQ processes and ranking reviews and getting more information on items like this ahead of time so they have more time to review and process their own recommendations. A general consensus was made that council would like to have a liaison to help with the rankings process and to have a member of council present at meetings moving forward.

A motion was made by Councilwoman Hulsing and seconded by Councilwoman Absolon to select GPC Architects to be the architect for the Victor City Hall & Public Works Facilities Project as outlined in the RFQ attached to the staff report and to approve the agreement attached to the staff report, subject to changes approved by the City Administrator and City Attorney. Mayor Frohlich called for a roll call vote. Councilwoman Absolon- In Favor, Councilwoman Ross- In Favor, Councilwoman Hulsing- In Favor. The motion carried.

Discussion was made that Councilwoman Ross will attend the meeting tomorrow 1/8/2021 for a walk-through meeting.

Adjourn. A motion was made by Councilwoman Absolon and seconded by Councilwoman Ross to adjourn the meeting. Mayor Frohlich called for the vote. The vote showed all in favor. The motion carried. The meeting adjourned at 9:59 A.M.

City of Victor



Will Frohlich, Mayor

ATTEST:



Michelle Smith, City Clerk

Minutes: MS 01072021

