



City Council Staff Report

REPORT DATE: August 7, 2020

MEETING DATE: August 26, 2020

SUBJECT	Resolution R535 – A Resolution of the City of Victor Amending the Long Term Temporary Merchant Business License Fee
ITEM TYPE	<input type="checkbox"/> Public Hearing <input type="checkbox"/> Work Session <input checked="" type="checkbox"/> Action Item
PRESENTER	Olivia Goodale, City Administrator

APPLICABLE VICTOR VALUES

- | | | |
|--|--|---|
| <input type="checkbox"/> Culturally Historic | <input type="checkbox"/> Sustainable | <input type="checkbox"/> Connected to Nature |
| <input type="checkbox"/> Small Town Feel | <input type="checkbox"/> Family Friendly | <input checked="" type="checkbox"/> Administrative Need |

PURPOSE & PROCESS

The purpose of this item is for Council to consider a Resolution amending the Long Term Temporary Merchant Business License fee. This item finalizes the April 8, 2020 updates made to the Long Term Temporary Merchant Business License code.

BACKGROUND/ALTERNATIVES

On April 8, 2020 City Council approved Ordinance O564 overhauling the Municipal Code relating to Long Term Temporary Merchant Business Licenses. During the discussion, Council determined that the City would charge one annual fee of \$1,000 for the license. Previously, the fee was \$1,000 annually if paid in full at time of application or \$300 quarterly if paid incrementally for a total of \$1,200 per year. Charging one fee at time of application is more consistent with the process of application and avoids the potential for underpayment of the full fee under the quarterly option. The attached Resolution updates the fee schedule to allow for the \$1,000 fee to be paid at time of application and removes the option for quarterly payment.

ATTACHMENTS

Resolution

FISCAL IMPACT

Fiscal impact is neutral since the base fee remains the same.

STAFF IMPACT

Staff impact is minimal.

LEGAL REVIEW

The City Attorney has previously approved the template resolution to update the fee schedule.

RECOMMENDATION

Staff recommends approving the Resolution as presented.

SUGGESTED MOTION

I move to approve Resolution R535, a Resolution of the City of Victor Amending the Long Term Temporary Merchant Business License Fee as presented.

[Roll call vote]

RESOLUTION R535

**A RESOLUTION OF THE CITY OF VICTOR, IDAHO MAKING CERTAIN FINDINGS;
AMENDING FEES OF THE CITY OF VICTOR REGARDING LONG TERM
TEMPORARY MERCHANT BUSINESS LICENSE FEES; REPEALING AND
SUPERSEDING PRIOR RESOLUTIONS PROVIDING FOR SAID FEES; AND
PROVIDING AN EFFECTIVE DATE**

WHEREAS, the Victor City Council regularly sets fees for City provided services, licenses, permits, and programs available to the public pursuant to Idaho State Statute; and

WHEREAS, City department managers have reviewed the fees charged for the review and processing of long term temporary merchant business licenses and made recommendations to the City Council for amendment of said fees during the April 8, 2020 City Council meeting; and

WHEREAS, the City Council has determined that the City of Victor Fee Schedule be amended for said fees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VICTOR AS FOLLOWS:

1. That the fees charged for the review and processing of long term temporary merchant business license be \$1,000 per year.
2. This resolution supersedes and repeals all references made in part of prior resolutions of the City Council of the City of Victor for fees charged for the review and processing of long term temporary merchant business license.
3. That the fees provided for in this resolution shall be immediately effective.

Passed and approved this 26th day of August, 2020.

CITY OF VICTOR

Will Frohlich
MAYOR

ATTEST:

Michelle Smith
CITY CLERK