

City Council Retreat

February 7, 2019

Victor, ID

The Victor City Council met for the annual City Council Retreat at the Moose Creek Ranch 2733 East 10800 South Victor, Idaho at 8:00am. Upon roll call the following were found to be present:

Mayor & Council: Jeff Potter, Tim Wells, Molly Absolon, Will Frohlich. And Dustin Green.
Staff: Olivia Goodale, Michelle Smith, Ryan Krueger, Joanna Burkhart, Herb Heimerl and Robert Heuseveldt. Facilitator: Todd Hanna

Review of Code of Conduct: Staff and Council discussion followed with a review on the code of conduct and the Quasi-Judicial Ethics reviewing bias, political beliefs, ex parte communications, and conflict of interests. Further discussion followed regarding if council is able to drive by and looks at building permit lots while they are in the building application process and if they do, a general consensus was made that they need to make it known in a council meeting. Staff comments were made by Olivia and Herb.

Roles and Responsibility: Staff and Council discussion followed with the roles and responsibility of Mayor, Council, staff and the Planning Commission. Further discussion was made about procedure polices, and what documents are available to council and staff and any new councilmembers that will help them to understand the cities: Envision Victor, the code of conduct and the continuity of government. Further discussion followed regarding the professional development opportunities that are available for Council and P&Z and having regular joint meetings. Staff comments were made by Olivia, Ryan, Joanna and Rob.

Building Our Government: Staff and Council and staff discussion followed with a progress update since the last retreat in 2018 with what projects are taking place in the city clerk and through-out city hall, these include: the new website, express bill-pay, business licenses, special events, record organization, and the upcoming administrative updates on the code book. Joanna gave an update on the finances, the best policy and procedure practices for the yearly financial audits, an update on LID delinquent accounts and what are the next steps to be taken by the city, and a review on an investment policy that could be put in place. An update was given by Rob on the restructure of public works and the day to day policy with snow removal, an overlook on the maintenance systems; sewer, water, irrigation, roadways, pathways, parks and projects taking place within the city and future ITD plans. Ryan gave an update on the planning department and the changes that will be made to the ordinances for planning, and a review of the comp plan update and the time line. There was a general consensus to bring the investment policy resolution discussion forward as a work session and that staff will reach out to the county regarding the LID accounts.

Preparing for FY20: Staff and Council discussion followed with a review and status update for the FY19 priorities and looking ahead to prepare for FY20. Further discussion was made regarding where council wants to go in the future and how to logistically prepare. A general consensus was made by Council for the comp plan to be the highest priority for the upcoming FY20, and to continue building our government. Discussion was made on cost and public outreach for the comp plan changes. Staff comments were made by Oliva, Rob and Ryan.

Items for Discussion: Staff and Council discussion followed coordination with other reginal governments, increasing diversion, environmental based decision making, and positioning Victor as the viable commercial alternative to Jackson Hole. Staff comments were made by Olivia and Ryan.

There was a general consensus for the agenda items: City hall and supported events, upcoming budgets items: IPSSSDER, city hall facility plan, short term rental host compliance, and general workshop to be removed and will be discussed as work session items at a meeting due to time running out at the retreat.

City Council Perspective: Council Perspective. Staff and Council discussion followed regarding how a Council leaves legacy, the importance of the onboarding process, getting citizens involved in local government and to run for office, and Mayor and Council salary and benefits. There was a general consensus to bring the Mayor and Council salary and benefits discussion forward as a work session and for staff to conduct neutral public education regarding the upcoming election for the Mayor and Council seats.

Adjourn. Mayor Potter adjourned the meeting at 4:15 P.M

City of Victor

Jeff Potter, Mayor

ATTEST:

Michelle Smith, City Clerk

Minutes: MS 02072019