



VICTOR STAFF REPORT

Decision Item Agenda Documentation

PREPARATION DATE: January 3, 2019

MEETING DATE: January 9, 2019

SUBMITTING DEPARTMENT: Public Works

DEPARTMENT DIRECTOR: Robert M. Heuseveldt, P.E., CFM

PRESENTER: Robert M. Heuseveldt, P.E., CFM

SUBJECT: 1241 Brooktrout Drive

Re: Applicable Victor Values:

- | | | |
|--|---|---|
| <input type="checkbox"/> Culturally Historic | <input checked="" type="checkbox"/> Sustainable | <input type="checkbox"/> Connected to Nature |
| <input type="checkbox"/> Small Town Feel | <input type="checkbox"/> Family Friendly | <input checked="" type="checkbox"/> Administrative Need |

STATEMENT/PURPOSE

The purpose of this item is to request that City Council approve the reduction in usage fees until the property owner can fix a water leak.

BACKGROUND/ALTERNATIVES

A leak has been discovered at the address listed above. Digging up the leak between the building and the water meter during winter presents several challenges because of the cold weather conditions. When situations like this arise, staff assesses the leak to determine the size of the leak and if it can be fixed in the spring when the conditions are more suitable. Staff has completed their assessment and recommends that the repairs be postponed until spring. In the past the City has approved a reduction in the usage fee to match the fees from the previous year prior to the leak. Once the leak has been repaired the billing goes back to its metered amount.

ALIGNMENT WITH STRATEGIC INTENT

Sustainable

ATTACHMENTS

None

FISCAL IMPACT

The reduction reduces the bill by approximately \$68 per month for 4 months.

STAFF IMPACT

None

LEGAL REVIEW

N/A

RECOMMENDATION

Staff recommends that a reduction in the usage fee be granted to match the fees of the previous year until the leak can be repaired as early as the weather permits.

SUGGESTED MOTION

I move to approve a fee reduction for 1241 Brooktrout Drive Until the leak can be repaired in April of 2019.