

October 26th, 2011

Victor City Hall

City Council
Meeting Minutes

Council President Johnny Ziem opened the meeting with Councilman Bergart and Councilman Douglass present.

A motion was made and seconded to approve the amended meeting minutes for September 28th. All ayes unanimous.

Capital Improvements Plans- Bill Knight

City Planner Bill Knight informed the Council that the Capital Improvements Plan is in the draft stage. Mr. Knight and the Council discussed the basic methodology they used through the draft document. Mr. Knight's recommendations are to have the draft reviewed by the Council and the P&Z during a workshop. Council also would like a representative from Tishcler-Bise to attend the meeting. Council prefer having the attendance mandatory. Council asked the workshop to be planned after the election to include the new elected officials. Council agreed that the new Council would decide in the January 11th meeting when the workshop was going to be held. Council would like the document to be given to them in plenty of time to review.

Website RFP- Bill Knight

Mr. Knight updated the Council of the ongoing process of creating and sending out a RFP out to design the City website. The RFP will describe certain criteria for the website development including giving the staff the ability to update in house. Cari Golden has prepared the draft RFP and requested council and staff's review prior to issuing the RFP. Council reviewed the draft RFP, some changes were made. Council suggested not to add a budget to the document. Changes discussed will be incorporated and the RFP will be issued.

ASCAP- Music Licencing Agreement- Craig Sherman

Craig Sherman is discussing with the County to see if they want to participate in the license. Council agreed to have Craig move forward with contacting the County and Driggs to participating in the license. Council agreed to have Mr. Sherman purchase the licence even if they don't participate.

Depot Management Agreement

Mr. Sherman discussed with Council the management agreement of the Depot Properties. Council discussed the agreement with Mr. Sherman and Public Works Director Scott Golden. Mr. Golden informed Council that public works department helps if they have the time, to cut down on funds.

A motion was made and seconded to approve the agreement with Melanie Thomas aka Diamond M to act as the property manager of the Depot Properties. All ayes unanimous.

Intergovernmental Agency Agreement

Fire Chief, Brett Campbell updated the Council regarding the Intergovernmental Agency Agreement. City Attorney Herb Heimerl explained the agreement to the Council. This agreement

is to implement a capital improvements plan, creating an impact fee for the Fire District. The Fire District can't pass an ordinance or collect funds within the city without an ordinance, that is why the city is being asked to sign the proposed agreement and create an ordinance. Instead of having 4 different impact fees, Victor, Driggs, Teton County and Tetonia, the Fire District would like to see one fee and one agreement for all of the Teton County Fire District. Council discussed the fee and the process of implementing it into the building permit fees. Chief Campbell feels the Fire District CIP is done well and is a solid document. The residential fee is proposed as a flat fee of \$1600, but would be rolled out starting at \$800. Commercial fee is done by the square footage. Council asked Mr. Heimerl to prepare the ordinance for the public hearing to get citizen input.

Visitor

Scott Fitzgerald addressed the Council regarding the proposed impact fees with the Fire District. Asked the Council not to agree to the fee or to consider a lower fee. Heimerl discussed the options with the Council. Mr. Fitzgerald, feels that having a lower fee will promote growth with in the city. Mr. Bergart will address Chief Campbell with the concerns regarding the blanket fee verses the city having a lower fee to promote growth.

Executive Session

A motion was made and seconded to go into executive session as per Idaho Code 67-2345 (f) to discuss current legal matters regarding the Timberline Lawsuit. A roll call vote for the motion was as follows: Councilman Douglass aye; Councilman Ziem aye; and Councilman Bergart aye. Motion passed unanimously. Attorney Herb Heimerl was present for a discussion with the Council.

A motion to exit the executive session as per Idaho Code 67-2345 (f) was made and seconded. A roll call vote for the motion was as follows: Councilman Douglass aye; Councilman Bergart aye; and Councilman Ziem aye. Motion passed unanimously. Council returned to regular session.

Executive Session

A motion was made and seconded to go into executive session as per Idaho Code 67-2345 (c) to discuss Property Acquisition. A roll call vote for the motion was as follows: Councilman Douglass aye; Councilman Ziem aye; and Councilman Bergart aye. Motion passed unanimously. Attorney Herb Heimerl was present for a discussion with the Council.

A motion to exit the executive session as per Idaho Code 67-2345 (f) was made and seconded. A roll call vote for the motion was as follows: Councilman Douglass aye; Councilman Bergart aye; and Councilman Ziem aye. Motion passed unanimously. Council returned to regular session.[1]

A motion was made and seconded to allow Mike Dery a waiver of one hook-up fee for wastewater and on of water and three parking spaces under payment in lieu, with a guaranteed access for his tenants to his rental property. Mr. Dery will also give up the NE triangular sliver of land that falls on the East side of R.O.W. to Steve Kitto property. Geordie Gillete will receive a connection fee waiver for water and wastewater and a commercial capacity water line. Motion passed unanimous.

MAINTENANCE

Public works supervisor Scott Golden presented bids to the City received from three vendors on a skidsteer. Case, new machine with a used snow blower, \$43,000. John Deere, new machine with a used snow blower \$42,191. Cat, new machine with a new snow blower, \$42,022. The Council discussed how and when the machine could be used and where it could be stored. They also wanted to get bids on forks and a side cast broom.

The State is having a used equipment sale that is offering some sickle mowers that would fit our John Deere tractor. They range from \$1500 to \$2500. Permission was received to check them out and purchase one if the opportunity was there.

ADMINISTRATION

City Administrator Craig Sherman visited with the Council about the possibility of purchasing and installing video cameras at the front desk, council chambers and the storage yard. After some discussion Mr. Sherman will invite the sales representative to the next Council meeting to discuss further possibilities.

Mr. Sherman explained the foreclosure procedures that the city uses and how it appears to new owners and real estate representatives that we are non cooperative. After some discussion the Council recommended that city policies associated with utility shut offs be strictly enforced.

Calendaring of the 2nd Council meetings of the month for November and December were discussed. Those meetings will be cancelled.

Bills were presented and approved for payment. Meeting was adjourned.


City Clerk – Craig Sherman


Council President Johnny Ziem