

February 23, 2011

Victor City Hall

**CITY COUNCIL
MEETING MINUTES**

Mayor Scott Fitzgerald called the meeting to order. Councilmen present were Grant Thompson, Johnny Ziem, Dave Bergart and Brent Douglass.

Motion was made and seconded to approve the amended February 9th meeting minutes. Motion passed with 3 in favor, 0 opposed and 1 abstaining.

Fire District LERA (Local Emergency Response Agency)

Brett Campbell addressed the Council for approval on a resolution for a Local Emergency Response Agency. Mr. Campbell introduced the procedure to the Council. The Federal Guidelines will be met within the agency. This resolution will clarify that our local fire district is the City of Victor's formal response team for hazardous materials.

A motion was made and seconded to pass Resolution R2011-223 for the creation of a Local Emergency Response Agency. The ayes were unanimous.

Quarterly Budget Review

City Administrator Craig Sherman reviewed with the Council the quarterly budget. Each council member gave a report on their budget area of focus, specifically matching quarterly numbers with year to spent. Council expressed a desire to get an energy audit for the city building.

Depot Project- Discussion of Building Walk Through

Council discussed the walk through of the Depot building with City Planner Bill Knight. Council agreed to move forward in getting an appraisal of the building.

Victor Sewer Transmission Line

Rob Heuseveldt gave a brief update regarding the sewer agreement with Driggs. Mr. Heuseveldt discussed the scope of work for the work release order authorizing Sunrise Engineering to provide design and construction administration services for the transmission line project. Council discussed the work order and the potential schedule for construction. The cost is as follows; design \$84,500, project management permitting \$8,200, electrical design \$4,230,

bidding services \$8,500, and construction services \$113,512 for a total of \$218,942 for the scope of work presented by Sunrise Engineering.

Council held a lengthy discussion regarding all that will be included in the work order presented by Sunrise Engineering. Council would like to meet with Driggs to get clarity on the agreement and the project.

A motion was made and seconded to approve Mayor Fitzgerald to sign off on the work release and proceed as directed on all the services in relation to the sewer trunk line after being reviewed by staff and legal counsel. The ayes were unanimous.

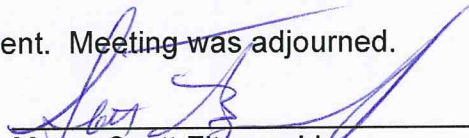
Maintenance

Public Works Director Scott Golden informed the Council he sent a letter of intent to the hydro-vac company. Told hold the last chaise in stock.

Bills were presented and approved for payment. Meeting was adjourned.



City Clerk - Craig Sherman



Mayor Scott Fitzgerald