

February 10, 2010

Victor City Hall

**CITY COUNCIL  
MEETING MINUTES**

Mayor Scott Fitzgerald called the meeting to order. Councilmen present were David Bergart, Johnny Ziem, Brent Douglass and Grant Thompson.

Motion was made and seconded to approve the amended January 27<sup>th</sup> meeting minutes. The ayes were unanimous.

**Friends of the Teton River- Trail Creek Stakeholders Water Rights**

Friends of the Teton River addressed the Council with concerns of shortages in Trail Creek this year. Friends of the Teton River are working on a project to keep the water in Trail Creek longer in the summer. They will be teaching the public how to conserve water during the summer months. Council would like to stay involved in the project and meet with the Trail Creek Stakeholders. Friends of the Teton River requested the city help educate citizens and distribute educational materials. Friends of the Teton River would like to meet with Council and city staff to discuss issues pertaining to Trail Creek.

**Teton Community School- Bike Path and Sewer Fees**

Teton Community School is looking to expand their campus and in doing so need to increase their sewer capacity. If the sewer line goes east from their campus towards Main they will be required to install a lift station. If the sewer line goes west down Birch it will be cheaper for the developer. Teton Community School is potentially willing to pay the connection fee for the two neighboring properties. Council asked TCS to talk to the neighbors about their cooperation in getting easements for the sewer line and bike path. TCS informed Council of the plan to connect the bike path through their property. Council agreed the extended sewer line and the bike path would benefit the community. Council asked TCS to get with staff to work out the details of the project before returning to a future meeting. TCS requested assistance from the city by waiving the connection fees for two neighbors affected by the line. City has concerns as the sewer line on Crystal Avenue is at capacity.

**Dogwood Place- Application Extension**

Herb Heimerl update the Council on the project. Council granted Dogwood Place a 90-day extension at the November 18<sup>th</sup>, 2009 Council meeting. Dogwood Place asked Council for a six-month extension to allow them time to clear up a conflict with the engineering firm that hasn't completed the project. Dogwood Place may have to contract another engineering firm to complete the final plat drawings to

submit to planning and zoning before the deadline in order to keep the project moving forward. Council discussed a six-month extension.

A motion was made and seconded to grant a six-month extension to Dogwood Place for final plat submittal starting February 10<sup>th</sup>, 2010. The ayes were unanimous.

#### **City Legal Services- Herb and Melissa Heimerl**

Herb Heimerl submitted a proposal to the Council for legal services. Council discussed the need for more legal representation at the Council and staff meetings. Councilman Douglass asked to review the past bills from the current city attorneys. Mayor Fitzgerald expressed the benefit to having an attorney at the meetings. Council asked City Administrator Craig Sherman to pull the past two years of attorney bills for the Council to review before the next meeting.

#### **Sunrise Engineering- Recommended Water/ Sewer Fee Increases**

City Engineer Rob Heuseveldt presented the Dashboard Model by Boise State University to the Council. The model helps cities analyze their connection and monthly fees. Mr. Heuseveldt's analysis shows the monthly sewer should be increased by \$2.40. The monthly water fee is good; the overage fees need to be adjusted. The water connection fee should be increased to \$7,500.00 to cover O/M of the current system, replacement costs, and expansion. Council held a discussion regarding the need for the increases to cover the operation and maintenance costs. Council asked Mr. Heuseveldt for a document to review at the next meeting showing his suggested increases.

#### **Capital Improvement Plan - Process & Timeline-**

Planner Bill Knight informed the Council that CIP is part of the Envision Victor Grant and went through the RFP with Council. Council discussed the scope of work and the RFP that will be released. Mayor asked Mr. Knight to send out the RFP for feedback before a decision will be made. Mr. Knight will report back to Council.

#### **Maintenance**

Public Works Director Scott Golden addressed the Council with a Main Street business owners concern with the 10:00 am parking restrictions. Council discussed the option to amend the parking ordinance for Main Street to 7:00 a.m.

A motion was made and seconded to amend the parking ordinance for Main Street parking to be allowed at 7:00 am instead of 10:00am due to early morning business. The ayes were unanimous.

Mr. Golden informed the Council he met with the Brookside Homeowners Association meeting. Mr. Golden addressed the issue of dogs in the park, items that shouldn't be flushed into the sewer and the requirement for backflow prevention in the irrigation systems.

Mr. Golden asked for time on the next agenda to present a video on backflow prevention.

Mr. Golden informed the Council of a sewer meeting on the 25<sup>th</sup> of February with Driggs. Council discussed the need for attendance from the Council. Council asked Mr. Heuseveldt to attend the meeting.

Mr. Golden informed the Council the Teton Springs sewer meter is reading incorrectly and will need to be recalibrated. Council agreed to have it reprogrammed.

#### **P&Z- Addressing Map Amendment**

P&Z Administrator Cari Golden asked for an amendment to the addressing boundary map with the County. The County has re-addressed inside the original boundary given to the city. The properties they re-addressed are county properties.

A motion was made and seconded to approve the amended addressing boundary map as attached. The ayes were unanimous.

#### **P&Z**

Mrs. Golden reported to the Council on the Parks & Rec Committee. The committee met in November and discussed the by laws. Council discussed the committees concerns. Council asked Cari to plan another meeting to keep the committee moving forward. Councilman Bergart agreed to set up another meeting of the Committee to help ensure its success.

#### **On-line Bill Pay for Utilities**

Billing Clerk Amy Underwood presented a request to purchase a program that offers on-line bill pay for the utilities.

A motion was made and seconded to approve purchasing the program called Payment Service Network (PSN) to offer on-line bill pay for utilities. The ayes were unanimous.

**Administrative**

Mr. Sherman presented capital plaque in the shape of a key given to the City by the legislature made from a tree that had to be cut down during the remodeling of the State Capital Building in Boise.

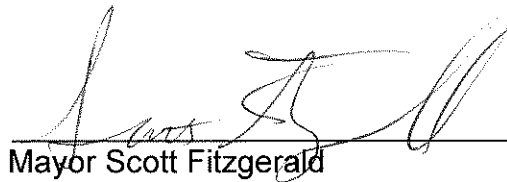
Council discussed the date to schedule a Council retreat for the upcoming budget. Council agreed to schedule it for the weekend of April 16<sup>th</sup> and 17<sup>th</sup>, 2010.

**Bills**

A motion was made and seconded to pay the bills. The ayes were unanimous. Meeting was adjourned.



Craig Sherman – City Clerk



Mayor Scott Fitzgerald