



RESIDENTIAL BUILDING PERMIT APPLICATION

Permit # _____

Date _____

Applicant's Name: _____

If applicant is other than the owner a notarized statement authorizing applicant to act as agent for the owner must accompany this application.

IDAHO CONTRACTOR NAME: _____

CONTRACTOR REGISTRATION NUMBER: _____

Applicant's Mailing Address: _____

Applicant's Telephone # _____

Structure Residential:

New ____ Addition ____ Remodel ____ Garage ____ Carport ____ Fence ____ Other ____

Street Address: _____

Subdivision Name & Lot #: _____

LOCATION: Section, Township, Range _____

Attach a copy of the warranty deed with the legal description

Zoning District _____	Does driveway access State Highway?	Yes	No
	Is property located in flood plain?	Yes	No
	Will water line cross a street?	Yes	No
	Is this a manufactured or pre-built home?	Yes	No
	If yes, will it be located in a mobile park?	Yes	No

Dimensions: (Shall include the exterior wall measurement of the building)

First Floor Area Dimensions _____ Total SQ Feet _____

Second Floor Area Dimensions _____ Total SQ Feet _____

Basement Area Dimensions _____ Total SQ Feet _____

Garage or Carport Dimensions _____ Total SQ Feet _____

Deck Area Dimensions _____ Total SQ Feet _____

Shed or Barn Dimensions _____ Total SQ Feet _____

Driveway and Parking Dimensions _____

Property Size:

SQ Feet _____ Acres _____ Height above grade _____

Set Backs:

Front _____ Back _____ Left Side _____ Right Side _____

Main Type of Heat to be used:

Gas _____ Electric _____

Total # of:

Kitchens _____ Baths _____ Bedrooms _____

INSPECTIONS:

It is the responsibility of the applicant to contact building inspector 24 hours in advance for any and all required inspections. City Building Inspector: Jason Letham (208) 317-3365

It is the responsibility of the applicant to arrange State Electrical and Plumbing inspections, and present proof of compliance prior to issuance of Certificate of Occupancy.

Additional plan reviews necessitated by changes, additions, revisions, etc., are charged at a 1 hour minimum. Inspections scheduled outside normal business hours (8:00 a.m.–5:00 p.m. M-F) are charged at \$45.00 each.

It is the responsibility of the applicant to contact the City Planning & Zoning Administrator at (208) 787-2940, 48 hours in advance of the needed inspection required for the Certificate of Occupancy. No inspections will be conducted on weekends or holidays.

INSPECTION AND ISSUANCE OF THE CERTIFICATE OF OCCUPANCY MUST OCCUR PRIOR TO THE EXPIRATION OF THE BUILDING PERMIT. **NOTE: Building Permits are issued based on IBC 2003 Code book.**

CERTIFICATION OF OCCUPANCY AND USE:

Certificate of Occupancy shall be issued before any building or use is occupied. And shall be approved by the Building Inspector certifying compliance with the Uniform Building Code and by the City Planning and Zoning Administrator verifying compliance with the Victor Development Code, including any conditions imposed upon its approval. Occupancy of a building or use with out the Certificate of Occupancy shall be a violation of this Ordinance and permit. The issuance of the Certificate shall not be considered approved if any violation of this Ordinance is discovered after the inspection. **Certificate of Occupancy will be issued within two (2) business days of scheduled and approved final inspection of the structure. NO EXCEPTIONS.**

NOTE: NO CERTIFICATE OF OCCUPANCY SHALL BE ISSUED UNTIL PROPER STREET NUMBERS HAVE BEEN PLACED ON BUILDING. ALL NUMBERS SHALL BE AT LEAST 4" AND BE VISABLE AND LEGIBLE FROM THE ROAD FRONTING THE PROPERTY.

ATTENTION: PRIOR to construction or other activity governed by this ordinance, a permit SHALL be issued to the applicant. Construction or excavation is prohibited until the permit is issued. FAILURE TO COMPLY IS SUBJECT TO A STOP WORK ORDER AND A FINE OF UP TO \$300.00 PER DAY.

APPLICANT SIGNATURE, CERTIFICATION AND AUTHORIZATION:

Under penalty of law I here by Certify that I have read and understand this application and state that the information herein is correct. I swear (affirm) that any information which may hereafter be given by me in hearings before the Victor Planning & Zoning Commission of the City Council shall be truthful and correct. I agree to comply with all the City and County regulations and State law relating to the subject matter of this application and hereby authorize representatives of this City to enter upon the above mentioned property for inspection purposes. I further agree and understand that no building activity will begin on the above mentioned property until a properly approved and authorized building permit has been issued.

APPLICANT SIGNATURE : _____ **DATE** _____
Permit # _____

City of Victor

REQUIRED SIGNATURES:

PERMIT # _____

Date Received _____ Reviewed with Applicant YES _____ NO _____

Planning & Zoning Staff Representative: _____

Comments: _____

Reviewed by
Public Works Superintendent: _____ Date: _____

Reviewed by Building Official: _____ Date: _____

Reviewed by P&Z Chair: _____ Date: _____

PERMIT APPROVED: YES ____ **NO** ____ **CONDITIONS : YES** ____ **NO** ____

Conditions: _____

Inspections City of Victor:

Final inspection completed by: _____ Date : _____

Certificate of Occupancy approved by City Inspector Date : _____

Certificate of Occupancy issued by P&Z Administrator Date : _____