



## Lot Split Application

Permit Number \_\_\_\_\_ Date \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Numbers \_\_\_\_\_ Cell \_\_\_\_\_

General Location of Proper \_\_\_\_\_

Legal Description of Subject Property \_\_\_\_\_

Current Zoning of Property: \_\_\_\_\_

Name of Applicant or Owner's Representative: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Owner of the Property: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

**Property Owner Consent:**

By signature hereon, the property owner acknowledges that City officials and/or employees may, in the performance of their functions, enter upon the property to inspect, post legal notices, and/or other standard activities in the course of processing this application, pursuant to Idaho Code §67-6507. The property owner is also hereby notified that members of the Planning and Zoning Commission and City Council are required to generally disclose the content of any *ex parte* discussion (outside the hearing) with any person, including the property owner or representative, regarding this application.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Registered Surveyor/Engineer: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

**Please attach (2 copies) Preliminary Plat containing the following information:**

- The location of the lot split referred to in the records of the County Recorder.
- Warranty Deed
- North point, scale and date.
- The zoning of surrounding lots or use for each area if not zoned.
- The boundary lines of the tract to be divided.
- The location, widths and other dimensions of all existing or proposed streets and easements and other important features such as power lines, water courses, easements, topography, substantial vegetation, wetlands, flood - plain and flood - way areas, buildings, structures, or any other natural or man made features, within, contiguous to, or in the general area of the property to be divided.
- The location of existing and proposed sanitary sewers, sewer services, storm drains, water supply mains, water services, fire hydrants and culverts within the property and immediately adjacent thereto.
- The size of each lot shown in both square feet and acres with legal descriptions.

**Please also submit:**

- One 11" x 17" copy of any larger plans and/or maps.
- The names and addresses of all property holders within a 300 foot radius of the subject property. This information can be obtained from the Teton County Assessors office.
- The applicant or representative of the applicant must attend each hearing to answer any questions the presiding board may have.
- Check for fees as calculated below.

**Process:**

See the Victor Development Ordinance.

**Fees:**

Application \$100.00	\$
Publication cost (\$ _____) will be billed later after city receives billings from Teton Valley News	
Mailing (# _____ of addresses x \$1.25)	\$

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Total Due	\$
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*Cost of additional noticing, recording fees, and other direct costs will also be assessed.*